ABCs of Practice Sustainability

Horsham Business Training Workshop

Wimmera Room - Horsham International Hotel  
118 Baillie Street, Horsham Vic  
Friday 28th and Saturday 29th July 2017

Speakers: Peter Larter (Larter Consulting)

David Dahm (Health and Life)

David Simpson (HR Melbourne)

Program Day 1

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| 8.30 – 9.00am | **Arrival and Registration** | **30 mins** |
| 9.00 - 9.15am | **Welcome and acknowledgement of country**  RWAV – Tricia Rainer | **15 mins** |
| 9.15 - 10.00am | **Session 1: Introduction to the Business Training Program, and Setting Goals**  Peter Larter, Larter Consulting     * Brownie Points * Pain points * Want to achieve etc. | **45 mins** |
| *10.00 - 10.15am* | *MORNING TEA* |  |
| 10.15 - 12.15pm | **Session 2: Strategic and Business Planning in General Practice**  Peter Larter, Larter Consulting | **120 mins** |
| *12.15 - 12.45pm* | *LUNCH* |  |
| 12.45 - 2.00pm | **Session 3: Structuring your business and finances for maximum benefit**  David Dahm, Health and Life | **75 mins** |
| *2.00 - 2.15pm* | *AFTERNOON TEA* |  |
| 2.15 - 3.30pm | **Session 4: Budget and cash flow management**  David Dahm, Health and Life | **45 mins** |
| 3.30 – 3.45pm | Closing Remarks  RWAV | **15 mins** |

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Program Day 2

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| 9.00 - 9.15am | **Welcome and Recap Day 1**  RWAV | **15 mins** |
| 9.15 – 10.15am | **Session 5: Marketing**  Peter Larter, Larter Consulting | **60 mins** |
| *10.15 - 10.30am* | *MORNING TEA* |  |
| 10.30 - 12.00pm | **Session 6: Performance Management**  David Simpson, HR Melbourne | **90 mins** |
| *12.00 - 12.30pm* | *LUNCH* |  |
| 12.30 – 1.15pm | **Session 7: Risk management and legal compliance**  Peter Larter, Larter Consulting | **45 mins** |
| 1.15 – 1.30pm | **Informal Discussion:** | **15 mins** |
| 1.30 – 3.00pm | **Session 8: Performance Management**  David Simpson, HR Melbourne | **90 mins** |
| 2.30 - 2.50pm | **General Discussion Learning reflection and next steps**  Peter Larter, Larter Consulting | **20 mins** |
| 2.50 - 3.00pm | Closing remarks , evaluations and certificates | **10 mins** |